



OSU Postdoctoral Association
Oregon State University
416 Snell Hall, Corvallis, Oregon 97331
<http://oregonstate.edu/opa>

OPA Meeting Minutes

09/11/14 OPA Board Meeting Minutes Gilbert Hall, Room 312

Members present: Rebecca Hutchinson, Doni Schwalm, Jim Rivers, Sascha Hallett, Linnéa Andersson, Robert Kokenyesi, Sumit Saha, and Dave Dickson

- I. Meeting called to order** at 2:02 pm by Rebecca Hutchinson
- II. Roll call**
- III. Reading and approval of the minutes**
Motion: to approve the minutes from the Aug. OPA board meeting
Vote: motion carried
Resolved: Aug. 2014 meeting minutes were approved
- IV. Officer and Committee Reports**
 - a) Treasurer's Report**
No report was presented
 - b) Active Committee Reports**
 - i. PAW Planning Committee**

The OPAW Planning committee report was presented (Attachment # 1)
The announcement for the Poster Abstract submission will be sent on Monday, Sept. 15th and the deadline for the Poster Abstract submission will be on Friday, Sept. 19th.
Jim will make the flyer for the OPA Poster session event. Flyers for this event will be posted throughout the campus two weeks before the event by all the E-board members.
\$50 is allocated for the Raffle & \$100 for the best poster.

National Postdoc Appreciation Week Events:
Brown Bag Lunch: Wednesday, Sept. 17th; 12:00 PM; North Porch Café, MU
Peers & Beers: Thursday, Sept. 18th; 5:30 PM; Red Fox Café on Monroe Ave.
 - ii. IEP Committee**
The IEP report was presented (Attachment # 2)
 - iii. Professional Development Committee**
No report was presented
Need volunteer to move forward with the Student Success Seminar (SSS)
Sumit will check with Chris Knutson from Chemistry dept. to organize this event.



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iv. Welcome Committee
No report was presented

v. Social Events Committee
No report was presented

V. Unfinished Business

- a. Professional Development Awards. 13 complete applications. Need 3-4 people for selection committee. (Jim)
- b. Advisory Board plan is progressing, but no major update this month.

VI. New Business

- a. Yasmeen's replacement
No potential candidates are available at this point. We will advertise the position at the social events.
- b. Dorte joined us to discuss the future roles of the OPP and OPA.
- c. Next meeting
OPAW poster session planning meeting: Thursday, **Oct. 2nd**, 2:00 PM to 4:00 PM;
Venue: Gilbert 312; Sumit will host this meeting.

VII. Open Forum

VIII. Adjournment: Meeting adjourned at 4:00 PM



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Attachment 1: PAW Planning Committee Report

Mission: to plan and implement events at OSU in celebration of National Postdoctoral Association Week.
(In 2014, the dates for NPAW are September 15-19.)

Chair: Rebecca Hutchinson

Members: entire board?

Date: September 11, 2014

Report:

Event plan (Thu Oct 9):

- 3:30 room available for set-up of posters
- 4:00 Robert Tanguay speaks; set-up time for vendors
- 5:00 poster session begins, bar opens (MU 49)
- 6:30 bar closes
- 7:00 end

Costs:

- Last year's catering bill: \$1400.
- Room reservation estimate: \$687.50. (includes AV and both rooms)
- \$100 best poster presentation prize.

Fundraising plan:

- Vendor show - \$200/vendor, ~4 signed up. Plan for raffle/punchcard?
- Colleges & departments - \$2400 so far.
- Laughing Planet doesn't do the same type of fundraiser anymore. Dave was going to check with Sky High -- ???

Logistics:

- Robert will get poster easels/boards from Chemistry. (free)

Catering: Robert

Advertising: Doni, Linnea, Sascha, Sumit (any abstract submissions yet?)

Poster judging: Linnea, Sascha (update?)

Items for discussion at the board meeting:

- Other activities during NPAW.
- Invitations to PIs/Admins?



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Attachment 2: OPA Committee Report

Name: Industrial Exploration Program (IEP)

Mission: Explore alternative career paths to academia and connect PhD-level researchers with Oregon industries, businesses, and agencies.

Chair: Linnéa Andersson

Members: Linnéa Andersson, Dave Dickson, Rebecca Hutchinson, Dorthe Wildenschild

Date: 11 September, 2014

Report:

In August Linnéa met up with Brian Wall, OCCD, to discuss how to establish a long-lasting relationship and collaboration between the IEP and the OCCD, the OSU Foundation and other relevant and strategic offices within OSU.

An IEP workshop on “the hiring process” is being planned for October. Brian Wall has reached out to contacts at HP. The 2-3 hours long workshop will be held during the OSU career days (October 22 and 23) during which both an HR representative and a hiring manager from HP can participate in the workshop. An outline draft is attached to the end of this report.

Linnéa met up with Bill Cowell who provided input on the ideas and content of a workshop on the hiring process. If he is available during the time of the workshop, Bill has offered to help out as a resource.

Items for discussion at the board meeting:

N/A