



**OSU Postdoctoral Association**  
Oregon State University  
416 Snell Hall, Corvallis, Oregon 97331  
<http://oregonstate.edu/opa>

## **OPA Meeting Minutes**

### **10/23/14 OPA Board Meeting Minutes Kelley Eng. Center, Room 3114**

**Members present:** Rebecca Hutchinson, Doni Schwalm, Sascha Hallett, Linnéa Andersson, Robert Kokenyesi and Sumit Saha

**Absences:** Jim Rivers and Dave Dickson

- I. **Meeting called to order** at 2:12 pm by Rebecca Hutchinson
- II. **Roll call**
- III. **Reading and approval of the minutes**  
Motion: to approve the minutes from the Sept. OPA board meeting  
Vote: motion carried  
Resolved: Sept. 2014 meeting minutes were approved
- IV. **Officer and Committee Reports**
  - a) **Treasurer's Report**  
No report was presented
  - b) **Active Committee Reports**

**PAW Planning Committee:** Discuss recommendations for next year:  
Congratulations to everybody for a successful Poster Symposium. Judging logistics were hard. The guest speaker's talk ran 10 minutes over. There should a break in between the talk & the poster session. Speaker should be notified in advance about the agenda. We should have some buffering time in between every event. Judges would be either secret or announced. To recruit more judges next time. To have a break in between two halves. Judging sheets should be prepared earlier and send those to the presenters.  
To increase some faculty participation. Next year to ask Dorthe to ask more faculties for judging the posters. Other postdocs and senior grad students could be involved as judges.  
A program brochure would be good with poster details. The winning poster is hanging at the Grad School this year. To print a name list for the poster presenters so that they can come and have their initial during the registration to make this process efficient. Around 120 people attended the Poster Symposium on Oct. 9<sup>th</sup>, 2014. Travel award announcement could be in between two judging sessions. To keep the Introductory Speech short and have more time for poster judging.  
Same venue, same set up and same time was suggested for next year. Number of poster presenter should be limited.  
To announce the Annual Meeting Date at the poster symposium.



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**i. IEP Committee**

No report was presented

**ii. Professional Development Committee**

No report was presented

Need volunteer to move forward with the Student Success Seminar (SSS)

**iii. Welcome Committee**

No report was presented

**iv. Social Events Committee**

No report was presented

**V. Unfinished Business**

a. Advisory Board – no news

b. OPA Elections:

Candidate finalizations on Oct. 27<sup>th</sup>, Candidates' Statements due by Nov. 3<sup>rd</sup>, Poll go out on Nov. 7<sup>th</sup>, Reminder will be sent on Nov. 14<sup>th</sup>, 18<sup>th</sup>, 21<sup>st</sup> (last date).

**VI. New Business**

a. Nov./Dec. Meeting schedule:

Next Meeting (Annual Town Hall Meeting) on Nov. 13<sup>th</sup> at 12:00 PM (one hour for Town Hall Meeting & one hour for board meeting), Venue: TBD (Gilbert: Robert, Library: Sumit)

Dec. 11<sup>th</sup> at 3:00 PM (Joint meeting with new board members)

b. Activities for the rest of the year:

November Social Events: Peers & Beers (Nov. 18<sup>th</sup>) and Pizza Lunch (Nov. 13<sup>th</sup>)

December Social Event: Peers & Beers Dec. 11<sup>th</sup> at 5:00 PM

c. Office space: We should have a physical address for our OPA. Otherwise we will use the mailing address of OPP.

Reimbursement to Rebecca & Linnea:

Motion: To approve Rebecca & Linnea to reimburse their expenditures less than \$50

Vote: motion carried

Resolved: Rebecca & Linnea will be reimbursed

d. Next meeting

Town Hall Meeting: Thursday, **Nov. 13th**, 12:00 PM; Venue: TBD

**VII. Open Forum**

**VIII. Adjournment:** Meeting adjourned at 3:50 PM