



OSU Postdoctoral Association

Oregon State University

<http://oregonstate.edu/opa>

Professional Development Awards – Fall 2017

The OSU Postdoctoral Association (OPA) is pleased to again invite applications for professional development awards of \$1000 each. Applications are due **Friday September 29th at 5pm** by email to alcazara@oregonstate.edu. Awards recipients will be announced at our annual Fall Research Symposium.

Background

The OPA is pleased to grant up to four postdoc professional development awards per year. Applicants must prepare a description of a proposed professional development experience and explanation of need, a line-item budget and budget justification, and one professional letter of reference and submit these by Friday September 29th at 5pm via email to alcazara@oregonstate.edu. Professional development may include support to travel to a professional conference or workshop, support to mentor an undergraduate or graduate student, or support for other training in another location, etc. *Preference will be given to applicants wishing to extend their training beyond simply presenting a poster or short talk at a professional meeting.* The expenses described must be incurred within one calendar year of the award.

Eligibility

Applications are restricted to postdoctoral researchers as defined by OSU (see <http://gradschool.oregonstate.edu/postdocs/definition>)

Application Materials and Selection Process

1. Explanation of professional development experience and need (max. 1 page)
 - a. Explanation should address the project, how the experience aids in your professional development, and the need for supplemental funding from OPA
2. Line-item budget and budget justification (max. 1 page)
 - a. Budget should be specific including travel, hotel, and materials costs (even if they exceed the award amount). Please do not use estimates. Look into costs to put together an appropriate budget.
 - b. All items should be justified in a written-out budget justification. If the amount of the professional development experience exceeds the award amount, please address where remaining funding will come from.
3. One professional letter of reference (max. 1 page)

No CV is necessary. All documents should be double-spaced, contain 12-point font, and have 1" margins. **Please submit materials as a single PDF** via email to Armando Alcazar alcazara@oregonstate.edu with "postdoc professional development award" in the subject line.

Application materials will be evaluated by a Professional Development Award Committee comprised of current postdocs. The Committee provides recommendations for awardees to the Associate Dean of the Graduate School. Applications will be evaluated based on:

1. Merit and need of the proposed activity
2. Appropriateness and completeness of the budget and justification
3. Strength of reference letter