

(some might not be in the exact order, because we did jump around a little and I tried to keep topics together)

OPA Meeting: 5/17/12, 1pm.

- I. General information
 - a. Camille provided an introduction and some background info
 - a.i. Liason with Barb Bond
 - a.ii. Barb would like to see OPA do something for National Postdoc Association; she wants people to know “postdocs exist in the community”; Can look to events other Associations are doing at campuses
 - a.iii. Postdocs receive free membership to National Postdoc Association—should let others know and the benefits of joining
 - a.iv. Postdoc intro/orientation packet
 - a.v. She has a few thank yous to hand out still
 - b. Technology/Communication
 - b.i. Send notes to Guillermo for website:
web.engr.oregonstate.edu/~diazmeng/OPA/
 - b.i.1. We now will be able to get a website
 - b.i.2. Put link on grad school webpage
 - b.i.3. Put charter on website
 - b.ii. Have an email address for OPA—can be linked to Outlook:
postdocassociation@oregonstate.edu
 - b.iii. Accessing lists through outlook—Julie will find out if we can
 - b.iv. Use Inform lists to reach other postdocs, relevant people (e.g. faculty PIs), or advertise general events
 - b.v. Make website disability accessible. There are people to help
 - c. Peers & Beers
 - c.i. Transitioning duties--Who will send the reminders
 - c.ii. Other activities at more family-friendly times: tea time or quarterly picnic
- II. Introductions
- III. Duties
 - a. Overall
 - a.i. Charter has duties listed
 - a.ii. Some duties will change; we’ll think of new things
 - a.iii. Debra is list-serve moderator because of turnover
 - b. Positions
 - b.i. Chair: Liason with Barb, lead committee, spearhead, coordinate meetings
 - b.ii. Treasurer: responsible for \$, meet with Debra McIntosh to learn how not to need her to spend money,
 - b.ii.1. Index number was given
 - b.ii.2. Info about who needs to be reimbursed for information meeting

- b.iii. Grants Coordinator: find/brainstorm funding opportunities
 - b.iv. Webmaster: make and maintain website, post minutes, possible online forum (e.g., blog/chat with current postdocs), put postdoc links, FAQ
 - b.v. Vice-Chair: acts as chair in absence, manages election, coordinate with secretary on election recordings
 - b.vi. Secretary: Record all resolutions, meeting notes, draft documents, official emails
 - b.vii. Committee Coordinator: Recruit members for committee, facilitate committee meetings
 - b.viii. Membership Coordinator: maintain and manage contact information.
- IV. Funding Possibilities: need to get more money, how we propose depends on goals and objectives
 - a. OSU Foundation
 - b. Talk to LeeCole what she learned at meeting (e.g., product fairs, job fairs)
 - c. Certain pots for different efforts
 - d. Departments and community (e.g. department mentoring, write into grants)
 - e. Selling products
 - f. Block 15, Squirrels, Science Pub
 - g. Dues (less support for this)
 - h. Requiring PIs to write “dues” into grants
- V. Side discussion of postdoc scholar and problems with designation. We should help educate faculty and postdocs (including potential) on the weaknesses. Possible do something National Postdoc Week, which is same as OSU week and Faculty Senate
- VI. Issues to Tackle
 - a. Postdoctoral scholars: no health insurance, no vacation info, lack of rules—need to be amended somehow.
 - a.i. This brought up discussion of how we can’t unionize and certain topics we might want to avoid for a year, since we can still be dropped
 - a.ii. Voice concerns on these topics to Barb and have her advocate
 - b. Advocate guidelines to faculty so they do a good job mentoring (workshops for faculty would be good)
 - c. \$ management: e.g., ROTH, IRAs, finding out what you can do depending on how you’re paid
 - d. Professional development/advice, etc.
- VII. Decided meetings will be held the first Friday of the month at 1pm
- VIII. Adjourned