



OSU Postdoctoral Association
Oregon State University
300 Kerr Administration Bldg., Corvallis, Oregon 97331
<http://oregonstate.edu/opa>

Minutes from OPA Meeting 01-21-16

- I. **4:15 call to order** (technological problems, will be sorted next month)
- II. **Roll Call:** Amanda, Ann, Sumit, Cory, Dan, Renee, Parnian, Pedro, Dorthe, Lisa
- III. **Approval of minutes** of previous meeting, all current members present voted to approve, no dissenting votes
- IV. **Officer and Committee Reports**
 - a. **Treasurer's Report**
 - i. Index fund balance per Megan Ferris has approximately \$10,422 (Ann estimates this is about \$450 more than we should have); foundation fund per Megan Ferris has approximately \$1,317 (Ann estimates this is about \$350 less than we should have).
 - ii. Got numbers balanced from December, but January numbers are not aligning again. Ann will further investigate and balance and will send out revised numbers.
 - iii. In January bills were paid for catering and the research symposium
 - iv. Foundation money can be used for whatever we'd like, however our other fund must be used for something that is programmatic or training in nature.
 - v. To avoid confusion regarding the fiscal year vs. the calendar year, treasurer's report will continue to focus on month-to-month changes as revenue comes in and bills are paid out.
 - b. **Active Committee Reports**
 - i. **Social Events Committee**
 1. Event info will be sent to Cory, Dorthe, and Pedro when details are finalized for marketing
 2. Toni Doolen can't do a February event but is happy to help at an additional time, perhaps April. Mentioned talking about industry instead of time management.
 3. Dan would like to solicit ideas for people and topics for coffee and lunch events and requested to receive the survey feedback data from previous events
 - a. Amanda mentioned that she has stacks of feedback forms that she will forward to Dan and matt
 4. Dorthe talked with Vicki Tolar-Burton about a writing workshop. She noticed that many IDPs included help with writing. Suggested this might be better for a pizza lunch-style workshop.



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5. Leah Frye is coming to campus to give a chemistry lecture, may be able to give lecture on something for us. Board agreed it might be better as IEP event. Dan will pass this to Paul.

ii. IEP Committee

1. Paul Schroder will be available after February to pick up IEP chair responsibilities.
2. Board agreed to continue to help with IEP activities as Paul is located primarily in Newport. The possibility of Paul using WebEx to call into meetings was discussed.
3. Dan knows some Biology consultants; will pass contacts to Paul.
4. Board agreed that IEP events might be better as a number of smaller events rather than trying to put together large panels of professionals.

iii. Communications

1. Pedro showed some screen shots of the website in progress. Website has direct links to our emails but Pedro can also add links to Facebook, Twitter, and LinkedIn.
 - a. Matt's profile information is missing.
 - b. Board agreed that it looked good (Cory noted that Postdoc is one word, Pedro will edit for that before finalizing the page)
2. Social media interaction is very low, need to share and interact more so that the page comes up on more people's feeds
 - a. 49 followers on Twitter
 - b. 25 followers on Facebook
 - c. 141 followers on LinkedIn
3. Events
 - a. Dan suggested that we take the "Board" out of our events or as less of an emphasis because people may see these as board events and not open to all
 - b. Lisa suggested creating Facebook events in addition to posts so it is easier to invite friends of friends and people who showed interest will get event reminders.

V. New Business

a. Details of social events planning:

i. Pizza lunch for Feb.

1. Pizza lunch scheduled for February 4th from 12pm – 1pm with Karen McCloud. Topic: Science communication to the public. She will do pizza lunch free of charge to OPA.
2. Still need to book a room and order the pizza.
3. Ann suggested Dan talk to Megan Ferris to help book 1005 in Kelley Engineering.



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ii. Coffee with faculty for March

1. Ann and Amanda found Kay Sagmiller (Director of the Center for Teaching and Learning) for a coffee series in March on teaching.
2. Proposed a series of workshops with the possibility of some kind of certificate for those who attend all three.
 - a. March 1st 2-3pm Teaching Strategies that align with theory
 - b. March 15th 2-3pm Building your portfolio
 - c. March 29th 2-3pm Teaching Statement
3. Board discussed having a sign-up with preference given to Postdocs. Ann will look into moving it into a larger room so that we won't have to cut any interested postdocs or students. Pedro suggested that we ask Kay if she has a limit she'd like to keep it to.

b. National Postdoctoral Association meetings (Grand Rapids, MI)

- i. Board will be sending Parnian as our representative.
- ii. Parnian will send out an email with a link to the conference schedule and a request for topics of interest to the board or particular sessions that we feel would be helpful for Parnian to attend to make improvements for postdocs at OSU.
- iii. Parnian mentioned that we should watch for the call for posters in the fall for next year's conference.

c. Details of big events (planning and timelines): to be discussed at the next meeting

- i. Annual Poster Symposium (PAW): Date, time, venue, vendor solicitation
 1. If anyone has ideas of vendors for this (vender charges raise money for the foundation account), send to Ann
 2. Pedro suggests using google docs instead of email threads for these sorts of suggestions

VI. Adjournment