



OSU Postdoctoral Association
Oregon State University
414 Snell Hall, Corvallis, Oregon 97331
<http://oregonstate.edu/opa>

07/03/13 OPA Board Meeting Minutes

Kerr 308A

Attendance: Rebecca Hutchinson, Doni Schwalm, Linnea Andersson, Alba Argerich, Yasmeen Nkrumah-Elie, Jim Rivers, Dave Dickson

Absences: Sascha Hallett, Robert Kykyneshi

Meeting called to order at 10:05 am by Rebecca Hutchinson

I. Discussion of OPA priorities/visions for 2013-2014

1. Meeting procedures:

Motion from Yasmeen: change on meetings procedures

Vote: all in favor

Resolution:

- we will adopt the suggested changes (document attached)
- for the next meeting: we need to define quorum, consensus, Executive Board, policy, and modify bylaws

- Post the schedule of the Board Meetings on the web page
- We will change to 2 hours monthly meetings instead of 1 h for the Board Meetings
- Bylaws expected to be on September
- For the next meeting all new committees will bring a small paragraph defining the mission of the committee

II. Industry Exploration Program Committee:

Motion from Linnea: creation of the Industry Exploration Program Committee

Vote: all in favor

Resolution: Linnea to be the chair of the committee

Report from Linnea about the Industry Exploration Program Committee

Members of the Committee: Linnea, Rebecca, and Dave.

Currently looking for funding with the collaboration of Barbara Bond, Graduate School

3. Welcome Committee:

Motion from Doni: Doni to be the chair of the Welcome Committee

Vote: all in favor

Resolution: Linnea to be the chair of the Welcome Committee

Report from Doni about the Welcome Committee:

Needs identified:



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- Improvement of the process of identifying new postdocs
- Regular update on the Welcome Package
- Looking for funding to buy USB to put the Survival Guide and to give it to the new postdocs

Yasmeen suggest to check with "Sponsor programs" for funding, Jim suggest coffee mug or water bottle instead of USB, Yasmeen suggest looking for an appointed person in each College to help welcoming postdocs

- **Raising the profile of the OPA within the campus community:**

Jim propose to coordinate with the Graduate School for professional development of the graduate students (e.g., how to publish, how to review papers, how to write grants, etc.)

Motion from Jim: Jim to be the chair of the Professional Development Committee

Vote: all in favor

Resolution: Jim to be the chair of the Professional Development Committee

Rebecca: objectives for the next year:

Improve the attendance to OPA social events, fundraising (e.g. vendor show, 5K, partnership with local business, OPA merchandise)

5. **OPA social events (peers & beers, Tuesday lunch hours)**

Peers and Beers: do we want to continue with the current setup? Currently, it is not well publicized.

New structure? Lunches + seminars...similar to what Barb does?

We cancel Peers and Beers next Friday because of the Holiday weekend

Logging attendance including the host at Google drive, survey about the social part?, creation of a committee?

II. **Da Vinci Days (July 19-21)**

Report from Yasmeen (attached document)

Motion to approve a \$200 budget for the Da Vinci Days

Vote: all in favor

Resolution: \$200 budget (without the cost of the booth) for the Da Vinci Days

III. **NPAW Planning**

To discuss in the next meeting

Meeting adjourned at 11:45 am