



OSU Postdoctoral Association
Oregon State University
300 Kerr Administration Bldg., Corvallis, Oregon 97331
<http://oregonstate.edu/opa>

Minutes from OPA meeting 01-22-15

- I. 2:10 call to order
- II. Roll call
 - a. Attendees: Katie, Jeff, Cory, Dorthe, Amy, Jenny, Rebecca, Ann, Rene, Amanda
- III. Approval of minutes of previous meeting, all current members present voted to approve, no dissenting votes
 - a. Minutes projected onto overhead screen, in the future minutes will be sent out prior to meeting
 - b. Minutes will be posted (minus sensitive information like the google drive login) onto google drive
- IV. Committee reports
 - a. IEP
 - i. Currently pursuing details for visit to HP (Linnae)
 - ii. Planning to hold workshop in March on how to write a resume (not a CV), how to interview, and developing an elevator pitch
 1. Workshop might be partnered with OSU career services
 2. Workshop will be open to both postdocs and graduate students
 - iii. IEP group will be meeting in early Feb. to move forward with event planning, all are welcome to attend
 - iv. Brian Wall (from OSU Advantage, assistant VP for research) will be meeting with IEP members on Tuesday following this OPA meeting
 - b. Professional development
 - i. Met with Jim Rivers to discuss previous workshop formats
 - ii. Dorthe passed on a list of ideas for additional events/activities
 - iii. Questions came up regarding distinction between professional development and IEP
 1. Historically professional development was focused on graduate students
 2. Decided to not have too many events close together
 - a. Reality of scheduling will determine timing of major events
 - b. Goal is to have 1 small event per month plus ~2 big events per year
 3. Events from IEP and professional development will be announced together (fewer emails means less inbox overload)
 - c. Welcome committee (membership coordinator)
 - i. Hosted welcome coffee for new postdocs, poor turnout



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- ii. List serve still needs updating
 - iii. OPA postdoc survival guide still to be updated
 - 1. OSU Advance is putting together a guide for new faculty
 - a. Was it based off our document?
 - b. Does it contain sections we could use?
 - d. Social events committee
 - i. We are hosting a Peers and Beers today (1-22-15)
 - ii. Goal is to increase attendance at social events for less isolation of postdocs
 - 1. Why don't people come?
 - a. Busy?
 - b. Types of activities?
 - c. Timing of activities?
 - 2. Ways to increase attendance?
 - a. Themes and or different types of events
 - i. Game night or trivia night
 - ii. Explore Corvallis (market, winery)
 - b. Hold social events (peers and beers etc) directly after workshops (popular suggestion)
 - c. Expand types of communication (flyers)
 - d. Nominate departmental or college level representatives to pass on the word, knock on doors, round up participants
 - e. Bring a friend
 - f. Events with food (pizza lunches with speakers) are popular
 - iii. It is suggested that we keep track of attendance at events to figure out which ones are successfully bringing people together
 - e. Treasurers report
 - i. We have no new expenditures
 - ii. Funds are going to proper accounts
- V. Unfinished business
 - a. Advisory board
 - i. Contact information for Mike Moran of the OSU Foundation needs to be passed on
 - 1. Idea is to bring together a group of faculty and industry folks to help continuity of the OPA and to provide funding
 - 2. Do we want to continue to pursue forming an advisory board?
 - a. Original primary goal was to secure funding (no longer a current issue)
 - b. We will discuss this issue again at the next OPA meeting
 - b. Space situation
 - i. We still don't have an office but we don't seem to need one



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- ii. Plan for meetings is to continue to hold them in Peavy/Richardson
 - c. Professional development awards
 - i. We plan to give out 4 total awards per year (2 fall, 2 spring)
 - ii. A committee needs to be formed for the spring awards
 - 1. Should include the treasurer plus 2 or more
 - iii. The announcement needs to be sent soon (1 month ahead of due date) and should be posted on the OPA website
 - 1. Goal is to announce winners at spring picnic
 - d. Archiving newsletters on the OPA website
 - i. Should letters be posted as is (no edits)?
 - 1. Yes
 - ii. Alternate idea is to archive them on OPP instead
 - e. NPA meeting will be attended by Kate
 - i. Either with NPA scholarship or OPA funds
 - ii. Sumit may or may not attend (still currently in India)
- VI. New Business and Open Forum
- a. Setting up permanent schedule for OPA meetings
 - i. Doodle poll to be sent to determine day/time
 - ii. Meeting will still be ~1 hour
 - iii. Date and location of meetings to go on OPA website
 - b. How to put fillable forms on the OPA website
 - i. Relevant for professional development award applications
 - c. OPA website needs updating
 - i. Pictures of current board members
 - ii. Encourage people to visit the linkedin and facebook sites too
 - 1. Anyone want to take over managing the linkedin website? It needs TLC.
 - d. Center For Teaching and Learning (Robbin Papas and Kay Sagmiller) are interested in working with us
 - i. Interest in building professional learning communities
- VII. Meeting Adjourned