



OSU Postdoctoral Association
Oregon State University
300 Kerr Administration Bldg., Corvallis, Oregon 97331
<http://oregonstate.edu/opa>

Minutes from OPA Meeting 6-18-15

- I. 3:45 call to order
- II. Roll call
- III. Approval of minutes of previous meeting, all current members present voted to approve, no dissenting votes
- IV. Officer and committee reports and unfinished business
 - a. Treasurer
 - i. We have a proposed budget for the upcoming fiscal year (fiscal year starts July1)
 1. Reimbursements are pending for the picnic and most recent pizza lunch (and other small purchases)
 2. We will have ~\$7,500 in our budget at the end of the current fiscal year
 3. We will receive ~\$10,000 in the upcoming fiscal year
 - a. Items budgeted for the upcoming fiscal year
 - i. Pizza lunches and coffees with faculty (6 each)
 - ii. Professional development awards for fall and spring (perhaps 4 in fall, 2 in spring, \$1,000 each)
 - iii. Fall event: Karen Kelsky visit
 1. Room, her fee, her travel, dinner out
 - iv. Mugs as thank you presents to speakers/participants (and board members)
 - b. Important: foundation fund is the only funding source we can use to purchase adult beverages for events
 - b. IEP report
 - i. We will have an upcoming meeting (Doodle poll to be sent) regarding upcoming events
 1. Possible topics include
 - a. Resume writing
 - b. Elevator pitches
 - c. Visits to local companies
 - c. Professional development report
 - i. Big upcoming event: visit from Karen Kelsky
 1. Room is reserved
 - ii. Presented two professional development awards at the spring picnic (with certificates)
 1. Awardees are reimbursed after their travel
 - d. Welcome committee
 - i. Nothing new to report



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- ii. Two new postdocs will coming in the next week
 - e. Social events committee
 - i. Peers and beers had increased attendance
 - ii. Pizza lunch had 33 people!
 - iii. Spring picnic had 31 people sign in, but often 1 person signed in for a family group (estimated 45-55 total attendees)
 - 1. We need to send thank you mugs to donors (3 breweries)
 - iv. We do have a tax form for donors to fill out if they choose
 - v. Upcoming coffee with faculty will be help in Kelly Engineering 1005
 - f. OPA mug
 - i. The mugs are ordered and should arrive ~24th of June
 - 1. Sumit will write a list of recipients
 - a. Donors, speakers, board members
- V. New Business
 - a. Webpage person search
 - i. We need someone with an ONID ID to take over the OPA website
 - ii. We intend to move the website from Cosine to the grad school (Dorthe will contact John regarding the move)
 - b. Request: sent list of events with postdoc attendance and student attendance at each event to Dorthe
 - c. Possible OPA plaque for board members
 - i. The board wants mugs
 - d. Social events – upcoming events
 - i. Coffee with faculty
 - ii. Peers and beers
 - iii. Pizza lunch
 - 1. Topic: using new media to communicate with the public
 - 2. Possible new topics for future events
 - a. Negotiating an academic salary
 - b. Advising students
 - i. OSU is putting together software for how to advise grad students
 - iv. Summer volleyball social
 - v. Possible fall bowling social in the MU
 - 1. Can we reserve the lanes in the MU?
 - e. Annual poster session
 - i. We need a person to open the session
 - 1. We need to send in invite to administration and deans
 - ii. We have a venue and opening speaker
 - iii. We will post a call for abstracts in ~August



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- iv. We need vendors and poster judges
- f. The OPA website needs an updated list of board members



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Treasurer's Report – June 18, 2015

Submitted by Ann Sitomer

- Expenditures since last OPA Board meeting:

Submitted expenditures to Index Fund:

\$65.00 OPA Picnic Shelter reservation

\$210.20 OPA Picnic Food and Supplies

\$121.95 Pizza for Pizza Lunch 04.02.15

\$125.25 Pizza for Pizza Lunch 06.04.15

Total \$522.40

Submitted expenditures to Foundation Fund:

\$12.00 OPA Picnic Alcohol permit

Total \$12.00

- Financial position as of 18 May, 2015:

Index Fund

Foundation Fund

\$7,130.46 (-\$241.80)

\$1550.41 (no change)

- Financial position less submitted expenditures:

Index Fund

Foundation Fund

\$6608.06

\$1538.41



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Social Activities/Networking Committee Report – June 16, 2015

Submitted by Renee Greer, 6/16/15

1. Update of previous month's activities
 - a. Peers & Beers 5/21/15 @ Nearly Normals. Improved attendance.
 - b. Pizza lunch with Kevin Ahern. Extremely well attended – 33 attendees. Focus on communication mainly centered around teaching and writing, although initial intent was oral communication (ie “elevator pitches”)
 - c. Spring picnic was a great success. Thanks to all who helped and attended! 32 total parties rsvp'd, 31 postdoc sign-ins (mostly one sign in per party I think).
2. Ongoing business
 - a. Issues with calendar – semi resolved. Calendar updates when an administrator logs in to edit webpage. Will try to keep on top of regularly logging in to keep it refreshed. Not a perfect solution, but will work for now.
 - b. Send thank you mugs and notes to the following participants – Terri Fiez, Dee Denver, Kevin Ahern, Mazama Brewing, Two Towns Ciderhouse, Rogue Ales.
 - c. Coffee with faculty - Dr. Jessica White, Director of the Graduate Certification in College and University Teaching (GCCUT) Program.
 - i. Hosted by Ann Sitomer.
 - ii. Location? Private room this time instead of public space? Arrange coffee and pastries/bagels