

OSU Postdoctoral Association Professional Development Award: Rubric

Part A: Eligibility

Possible Points	Part A Criteria: <i>(Nominees must meet ALL of the following criteria)</i>
REQUIRED	<ul style="list-style-type: none"> • Applicants must currently hold an appointment at OSU as a Postdoctoral Scholar/Fellow. • Appointment must be held in the same term the application is submitted and when funding is requested. • The professional development activity supports their professional and career objectives as stated in their Individual Development Plan (IDP) or equivalent. • Eligible professional development activities include: <ol style="list-style-type: none"> I. Conference attendance where the postdoc is presenting a paper/poster. II. Other conference, symposium, or presentation-based workshop attendance. III. Field-specific or certification training. IV. Tutoring or academic support that is not available through OSU. V. Online webinar/conferences/trainings
	Part A – Eligibility (Yes or No):

Part B: Evaluation Criteria

Possible Points	Part B: Criteria	Does Not Meet <i>(0-3 points)</i>	Meets <i>(4-7 points)</i>	Exceeds <i>(8-10 points)</i>
10	Relevance of the professional development activity	The professional development activity selected has little to no relevance within their professional field	The professional development activity selected has a medium level of relevance within their professional field, and would help the applicant to establish networks with their peers	The professional development activity selected is highly relevant within their professional field nationally and/or internationally, and would significantly help the applicant to establish networks with their peers
10	Applicant’s description of the activity’s contribution to their professional development	Description does not provide adequate explanation or does not demonstrate that the applicant would benefit professionally from participating in the selected activity	Description demonstrates that the applicant would benefit professionally from participating in the selected activity	Description demonstrates that the applicant would highly benefit professionally from participating in the selected activity and points out the unique potential for growth and success

10	Applicant's description of their efforts looking for sources of funding	Description does not provide adequate explanation or does not demonstrate the applicant's ability to secure additional funding	Description demonstrates that the applicant has attempted to secure additional funding but has not been able to obtain it	Description demonstrates that the applicant has secured additional funding that makes their participation on the professional development activity more likely or has justified that no additional funding is necessary
10	Applicant's development of an itemized budget	Itemized budget was not provided	Itemized budget was provided but raises questions regarding the prudent use of funds	Itemized budget reflects the applicant's efforts to make a prudent use of funds
	Part B – Total (up to 40):			